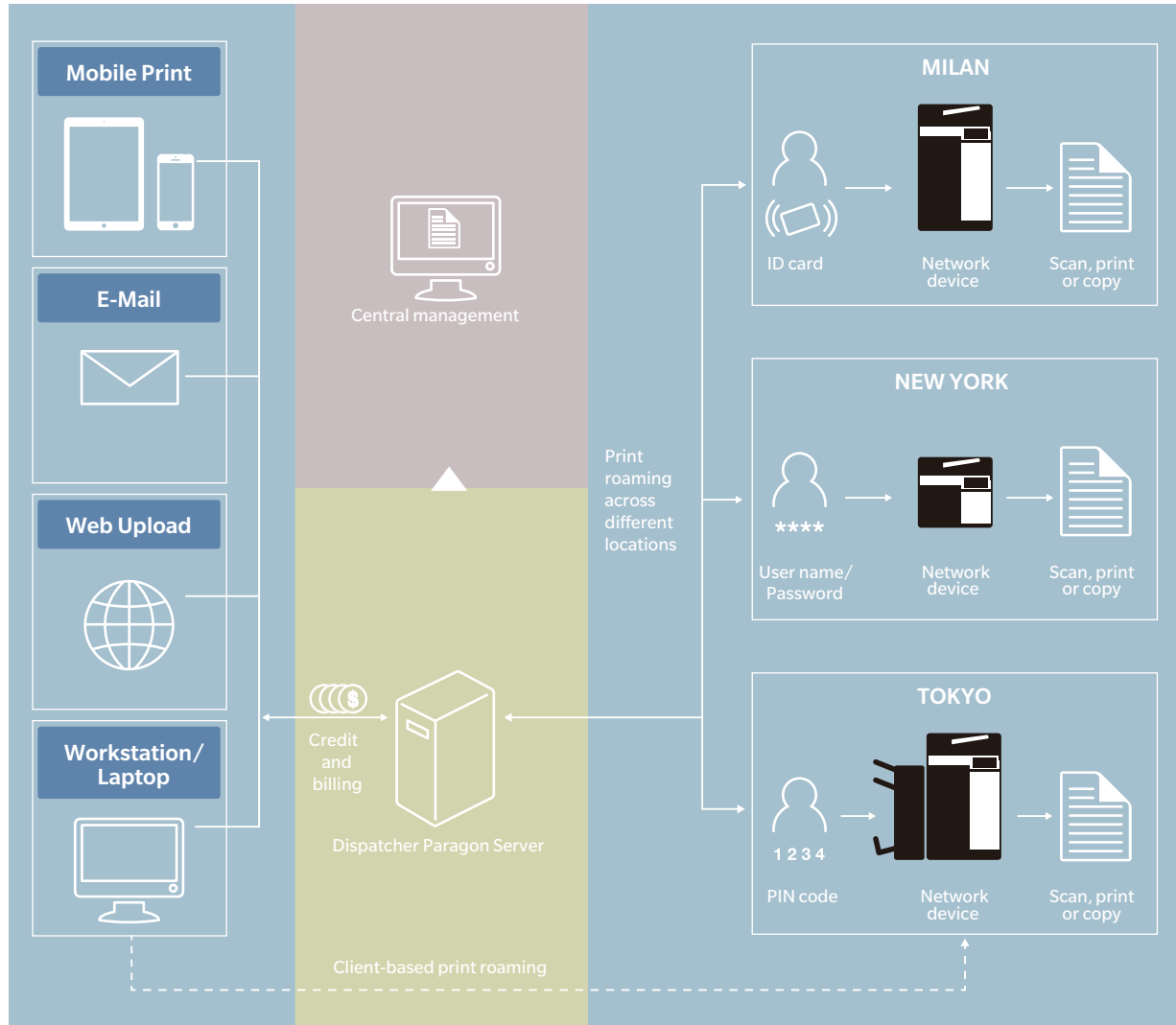


## Sample Workflow

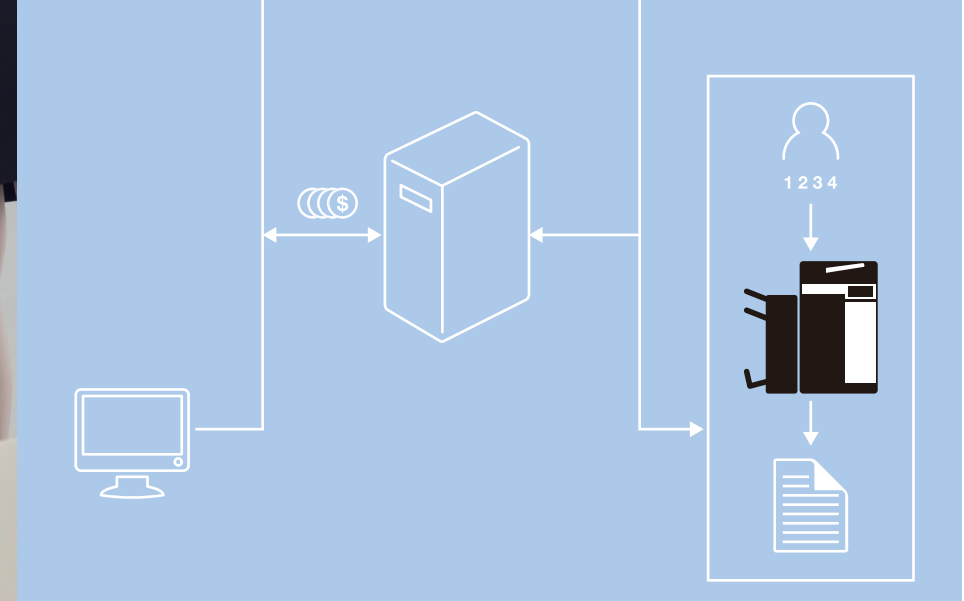


## Increase your productivity

Output management

User & Cost Management

Security



Giving Shape to Ideas

[https://www.biz.konicaminolta.com/solutions/dispatcher\\_paragon/index.html](https://www.biz.konicaminolta.com/solutions/dispatcher_paragon/index.html)

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# EFFECTIVE COST CONTROL WITH OPTIMISED PRINTING

At the core of the Dispatcher Paragon functionality is the central accounting of all print, copy and scan operations. Providing comprehensive information with details like job name, first page preview, date, number of pages and toner coverage, the application facilitates and streamlines administrator tasks. What's more, print administrators can activate pull printing, and create effective print governance policies. Enterprises thus take advantage of a range of tools that allow them to improve print and scan workflows, and increase employee productivity – all of which ultimately helps lower print-related costs while at the same time maximising document security.

Companies that mainly deal with project-based work will be interested in the possibility of assigning billing codes to individual projects, including support for multi-level project structures. Thus, all print operations can easily be allocated to related projects, allowing the fast and straightforward chargeback of print costs to projects or customers. Most educational organisations are obliged to charge all print and copy costs to the originators – for this purpose, Dispatcher Paragon enables you to define various pricing tables and budgets for different users. Last but not least, individual users or user groups can be given access rights on various levels. Furthermore, Dispatcher Paragon is an excellent choice for environments that look for detailed reporting: The application not only allows for the generation of custom analytical and graphical statistics but also comprehensive management reports.

With Dispatcher Paragon, Konica Minolta presents an attractive solution for the effective management of users and costs. By securing the print environment, the application facilitates detailed output & cost reporting, and provides cost assignment and chargeback, central user and role management, as well as budget and quota management capabilities.



## Key Features

### Detailed output and cost reporting

#### Web reports

Easy creation of detailed overviews and flexible reports that can cover all activities of single users or user groups; this facilitates the monitoring of costs on a daily, weekly and monthly basis or over longer periods.

#### Management reports

Automatic as well as on-demand compilation of reports to provide the company's management with comprehensive overviews detailing the entire print environment in a clearly structured and easy-to-grasp layout.

### Cost assignment and chargeback

#### Print accounting and monitoring

For the easy compilation of comprehensive print histories, all print activities in the network can be tracked in real time. The Dispatcher Paragon embedded terminal provides detailed copy, scan and fax accounting (also possible via external terminals).

#### Flexible cost allocation

The administrator can assign users to specific cost centres; alternatively, each user can individually select the appropriate cost centre or project before printing.

### Central user and role management

#### Centralised user management

Individual user access rights to MFPs for copy, print, scan and fax functionalities can be easily and conveniently managed centrally.

#### User access roles

The administrator can grant users different levels of device access and device functionalities; the levels are easily managed by creating corresponding user roles.

### Budget and quota management

#### Easy budget assignment

The administrator can assign individual budgets to different users – which assists in limiting the printing activities of specific users in order to keep print, copy, scan and fax costs under control.

#### Periodic budget reset

The budgets assigned to individual users and user groups are best managed via automatic reset or top-up at specified intervals; this relieves the administrator of such a mundane task. It is still possible to resetting and change budgets or quotas manually, which allows for exceptional print jobs inbetween.

#### Payment system

Dispatcher Paragon offers various convenient options to reload their user accounts.

### Printing from mobile device

#### Mobile print

User can send their print job from mobile devices via e-mail or web page. Users are no longer limited to printing only from their workspace.

#### Export of report results

Export of reports into various formats to facilitate and streamline the sharing of results.

#### Automated reporting

Scheduling function that generates reports automatically at regular intervals (monthly, quarterly or annually) for an even more comprehensive overview.

#### Individual price calculation

Different devices, cost centres and users can be assigned individual price lists. Thus, even in a heterogeneous print infrastructure an accurate calculation of print costs is possible.

#### Tracking of third-party devices

Print job tracking can cover the entire corporate printing infrastructure; even non-Konica Minolta devices.

#### Centralised authentication management

User log-in types to the device include card authentication, user credentials and PIN authentication, with the administrator determining which type of user authentication should be active.

#### Cash desk reload

A cash desk operator collects money from the user, which he then credits to the user account via the Dispatcher Paragon Cash Desk Management application.

#### Self-service reload

Via a payment machine users are able to pay money (coins and bills) into their account directly.

#### Credit card reload

Via PayPal or DIBS

Companies wanting to extend their secured printing infrastructure with document workflow automation and transform manual work into digital processes should consider the Konica Minolta Dispatcher Suite.