



A "front-runner in providing cloud solutions" has chosen the unique "document digitalization" solution

In addition to its one-stop support service for cloud solutions, "cloudpack," iret, Inc. provides a wide variety of business solutions including the development of Web systems, maintenance/operations and server hosting. The company has implemented Konica Minolta's Dispatcher Phoenix to realize the digitalization, storage and utilization of documents. As a result, an innovative document management system has been realized; a series of tasks - from collecting files to processing and distributing them - can now be executed with a single button. It not only improved the searchability of data, but also realized a secure management of the data.



- All tasks such as renaming the scanned data and sorting it into folders are carried out manually in a complicated manner
- The management system is depending on the individual person
- It is not possible to search data by anything but a file name



- Documents are automatically selected and stored by type/content
- The management system is standardized across the company
- Searchability has been significantly improved by the introduction of full text OCR

Background of implementation

How to manage the vast amount of paper accumulated in the office

- It is expected that the realization of a paperless environment could bring many advantages, such as reducing the cost of paper and printing, removing the necessity of storage spaces such as a warehouse, and improving operational efficiency by a better searchability. However, it is difficult to eliminate all paper, including contract documents, from the office. On the other hand, there was an issue of how to efficiently manage the vast amount of paper that was accumulating in the office.
- Although initiatives have been taken to convert paper-based documents into PDF format by using multi-function printers, the tasks for managing the PDF data, including filing and renaming the PDF data and moving it into a specific folder, were very complicated. In addition, it was virtually impossible to standardize such management skills and educate all the employees.

Customer profile

Name	iret, Inc.
Address	Toranomon Hills Mori Tower 7F, 1-23-1 Toranomon, Minato-ku, Tokyo, Japan
Founded	October 2003
Number of employees	118 (as of February 2016)
Business	IT consulting, system development, system maintenance and operation, server housing and hosting
Web site	https://www.iret.co.jp/

Providing one-stop service from infrastructure building to system development - iret, Inc., founded in 2003, is expanding its business to a wide range of fields, including its flagship business of Web system development, as well as maintenance/operations and server hosting. Its vision is to become the "number one" of the one-stop shops of IT solutions by continuously providing cutting-edge and high quality IT solutions, while working as a team with full of humanity and through innovative work.



Solutions

Paperless initiative

Implemented system

Dispatcher Phoenix (linked with Box)

Case Study



Solutions

Cost and a wide range of features were the key deciding factor for the implementation

- A wide range of features were the key in deciding to adopt Dispatcher Phoenix; they included the high cost performance and efficiency, the very powerful workflows which can be easily created by simple operations using icons, and the ability to link with various types of SaaS (a way of using software, in which users can call the required software as and when necessary through communication networks like Box or Google Drive).
- On top of the quality of the product, the high degree of satisfaction and appreciation for the polite and fast after service from Konica Minolta, including the support after the implementation, was also the key deciding factor to adopt Dispatcher Phoenix.

Effect of the implementation

Manage documents with a single button

- Simply scanning a document by using a multifunction printer can execute a series of computerization processes based on a pre-configured workflow. Since the processes from collecting, processing and distributing files to sorting them into appropriate folders can be performed with a single button, the manageability has been improved.
- Documents can be digitalized by using OCR (optical character recognition) function, and files can be renamed appropriately. Since all digitalized texts can be easily searched by keywords, the work efficiency has been further improved.
- Documents can be easily and securely utilized, for example, using a feature that automatically grays out personal or confidential information when printing the document; this has strengthened the compliance.
- Previously highly confidential certain documents were managed by the dedicated administrators, and thus the management was depending on the individual person; however, the location and state of the storage can be seen clearly now, the internal control has further improved.

Konica Minolta's Dispatcher Phoenix Key points of satisfaction

- A wide range of features and high cost performance
- Polite and fast after service



Dispatcher
Phoenix

Dispatcher Phoenix Provides Enterprise-Level
Control Over Documents and Business Processes

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